

## **Cat Shelter Medical Director – Full-time or Part-time**

**FACILITY/LOCATION:** NINE LIVES FOUNDATION with facilities at 3137 Jefferson Avenue, Redwood City CA 94062, and 3106 Rolison Road, Redwood City CA 94063

Are you an experienced veterinarian who is passionate about cats and shelter medicine, and who wants to work in a fun, rewarding environment with autonomy to make medical decisions and control over your schedule? Nine Lives Foundation is a no-kill 501c3 organization that for 16 years has rescued sick and injured cats and kittens and played a critical role in saving lives by providing low-cost spay/neuter services rescuers, trappers, rescue groups, and the community.

The Medical Director is responsible for overseeing medical and surgical care for cats treated at the Nine Lives Spay & Neuter Clinic and Low-Cost Vaccination Clinic, as well as cats in the care of Nine Lives Foundation.

Nine Lives offers a low-cost spay/neuter clinic for feral/community cats, rescue cats, and privately owned cats. The clinic is currently staffed by part-time veterinarians 3 days/week. The Medical Director will define and implement standard medical protocols and ensure all veterinary and technician staff are trained on the correct protocols.

Nine Lives also intakes at-risk cats from other shelters or homeless situations, provides medical care, and makes these cats available for adoption to their forever homes. The Medical Director will be responsible for overseeing the medical care of cats in the care of Nine Lives. You will have the autonomy to decide which medical / surgery cases to accept.

If you are interested in working at a small, privately-funded non-profit shelter, with a flexible work schedule, and the freedom to focus on your passions, please consider this role at Nine Lives Foundation!

### **ESSENTIAL DUTIES & RESPONSIBILITIES**

- Provide medical care for Nine Lives shelter cats, including those in the two Nine Lives facilities (Clinic and Adoption Center), in temporary foster care as well as FeLV+ and special needs cats in long-term foster homes; provide direction to veterinary assistants on the care needed
- Define criteria for which cats Nine Lives will intake; perform intake exams and provide any necessary treatment during intake
- Define/update and implement standard medical, surgical and drug protocols and ensure all veterinary and technician staff are trained on the correct protocols
- Perform spay and neuter services
- Perform other surgeries as needed, including dental cleanings/surgeries, enucleations, amputations, exploratory surgeries, etc.

- Ensure the maintenance of accurate and complete medical records (including treatments, examinations, test results, surgeries and outcomes) and other records required by local and state laws
- Supervise the medical staff including Registered Veterinary Technicians and Veterinary Assistants
- Oversee the weekly low-cost vaccination clinic
- Provide guidance on procedures/protocols to be followed by kennel care assistants, volunteers and cleaners to ensure the welfare of cats in our facilities
- Work closely with the team of veterinarians, veterinary technicians, board members and operations staff to deliver on the Nine Lives Foundation mission and ensure provide the best outcomes for cats
- Make recommendations to the Board of Directors on opportunities to improve Nine Lives operations; work with the Nine Lives team to enhance processes and operations

### **EXPERIENCE/QUALIFICATIONS**

- Doctor of Veterinary Medicine (DVM, VMD) or equivalent required
- California State veterinary license and DEA license required
- 3+ years of experience in and passion for shelter medicine
- Experience in feline medical care and high-quality, high-volume spay/neuter surgeries preferred
- Strong interpersonal skills to handle sensitive and confidential situations. The ideal person for this job would be a team player, personable, professional, upbeat, and energetic, takes initiative, uses tact and diplomacy

### **PHYSICAL REQUIREMENTS & WORK ENVIRONMENT**

- Ability to stand for long periods of time while performing work requiring concentration and manual dexterity
- Physical requirements include frequent lifting and carrying up to 35 pounds. Subject to climbing, kneeling, lifting, sitting, standing, stooping, bending, and walking to perform the essential functions
- While performing the duties of this job, the employee is exposed to hazards associated with aggressive patients; hazards associated with infected animals and controlled substances; exposure to unpleasant odors and noises; exposure to bites, scratches and animal waste; possible exposure to contagious diseases

### **WORK SCHEDULE**

- Full-time (5 days/week) preferred; Part-time (3-4 days/week) is an option
- Some emergency on-call shifts